

# Public Document Pack



**EPSOM & EWELL**

**TOWN HALL**

**EPSOM**

15 July 2019

SIR OR MADAM

I hereby summon you to attend a meeting of the Council of the Borough of Epsom and Ewell which will be held at the Town Hall, The Parade, Epsom on **TUESDAY, 23RD JULY, 2019** at **7.30 pm**. The business to be transacted at the Meeting is set out on the Agenda overleaf.

Prayers will be said by the Mayor's Chaplain prior to the start of the meeting.

A handwritten signature in black ink, appearing to read 'K. Beldan'.

Chief Executive

## COUNCIL

Tuesday 23 July 2019

7.30 pm

The Town Hall, The Parade, Epsom

For further information, please contact Democratic Services, tel: 01372 732122 or  
democraticservices@epsom-ewell.gov.uk

### **FIRE PRECAUTIONS**

No fire drill is planned to take place during the meeting. If an alarm sounds, members of the public should leave the building immediately, either using the staircase leading from the public gallery or following other instructions as appropriate. Do not use the lifts.

On leaving the building, please make your way to the Fire Assembly point  
on Dullshot Green.

### **AGENDA**

**1. DECLARATIONS OF INTEREST**

To receive declarations of the existence and nature of any Disclosable Pecuniary Interests from Members in respect of any item to be considered at the meeting.

**2. MINUTES** (Pages 5 - 12)

To confirm the Minutes of the Meeting of the Council held on 21 May 2019.

**3. MAYORAL COMMUNICATIONS/BUSINESS**

To receive such communications or deal with such business as the Mayor may decide to lay before the Council.

**4. QUESTIONS FROM COUNCILLORS** (To Follow)

To answer any written questions from Councillors

**Note:** The deadline for questions was 8 July 2019 (the tenth clear working day before the meeting).

**5. CHAIRMEN'S STATEMENTS (To Follow)**

To receive statements from the Chairmen of the Council's policy committees, briefing Members on current events and issues relating to the relevant Committee's area of work.

A period of 15 minutes will be set aside for Members to ask questions on the statement of any policy committee Chairman.

**6. APPOINTMENT TO LICENSING PANEL (Pages 13 - 16)**

To seek approval to further appointment of members to the Licensing Panel.

**7. NOTICES OF MOTION (Pages 17 - 30)**

This report sets out notices of motions ruled in order by the Mayor in consultation with the Chief Legal Officer.

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**EPSOM AND EWELL**

**Minutes of the Meeting of the COUNCIL of the BOROUGH OF EPSOM AND EWELL held at The Town Hall, The Parade, Epsom on 21 May 2019**

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**PRESENT -**

The Mayor (Councillor John Beckett); The Deputy Mayor (Councillor Humphrey Reynolds); Councillors Arthur Abdulin, Steve Bridger, Kate Chinn, Christine Cleveland, Monica Coleman, Alex Coley, Nigel Collin, Neil Dallen, Lucie Dallen, Hannah Dalton, Robert Foote, Chris Frost, Liz Frost, Bernice Froud, Rob Geleit, David Gulland, Christine Howells, Previn Jagutpal, Colin Keane, Eber Kington, Jan Mason, Steven McCormick, Debbie Monksfield, Julie Morris, Bernie Muir, Barry Nash, Peter O'Donovan, David Reeve, Guy Robbins, Clive Smitheram, Alan Sursham, Peter Webb and Clive Woodbridge

Absent: Councillors Luke Giles, Phil Neale and Chris Webb

The Meeting was preceded by prayers led by the Mayor's Chaplain

**1 TO ELECT THE MAYOR**

It was proposed by Councillor Eber Kington, seconded by Councillor Hannah Dalton and resolved by the Council:

**That Councillor John Beckett be elected Mayor for the Municipal Year 2019/20**

**2 TO ELECT THE DEPUTY MAYOR**

It was proposed by Councillor Clive Woodbridge, seconded by Councillor Clive Smitheram and resolved by the Council:

**That Councillor Humphrey Reynolds be elected Deputy Mayor for the Municipal Year 2019/20.**

### 3 VOTE OF THANKS

It was proposed by Councillor Clive Woodbridge that a vote of thanks be recorded to the Outgoing Mayor, Councillor Neil Dallen. Accordingly, it was resolved:

**That the Council place on record its high appreciation of the excellent and devoted service rendered by Neil Dallen during his term of office as Mayor.**

### 4 OUTGOING MAYOR'S BADGE AND OUTGOING MAYORESS' BADGE

The Chief Executive, on behalf of Members of the Council, presented a Badge of Office to Councillor Neil Dallen in recognition of his services to the Office of Mayor and the Council's Badge to Mrs Ann Dallen in recognition of her services as Mayoress. The gifts were acknowledged by Councillor Neil Dallen who spoke of his privilege and pleasure to have been Mayor of the Borough, thanking all who had helped him during his term of office.

*(The retiring Mayor, Councillor Neil Dallen, thereupon vacated the Chair and the newly elected Mayor, Councillor John Beckett, took the Chair)*

### 5 DECLARATIONS OF ACCEPTANCE OF OFFICE

Councillor John Beckett and Councillor Humphrey Reynolds made and subscribed the Declaration of Acceptance of Office as Mayor and Deputy Mayor respectively.

The Mayor spoke in acknowledgement of his election, announcing that he had selected the three following local organisations to help as his chosen charities:

- MND (Motor Neurone Disease) Association;
- Epsom & Ewell PHAB (Physically Disabled and Able Bodied club);
- Alzheimer's Society.

### 6 DECLARATIONS OF INTEREST

No declarations of interest were made by Councillors regarding items on the agenda.

### 7 MINUTES

The Minutes of the meeting of the Council held on 30 April 2019 were agreed as a true record and signed by the Mayor.

### 8 EPSOM AND EWELL BOROUGH COUNCIL'S CONSTITUTION

The Council received a report seeking approval of the Constitution.

Following consideration, it was resolved:

**(1) That the Council approved the Constitution.**

**9 CONSTITUTION OF, ALLOCATION OF SEATS ON AND APPOINTMENT OF COMMITTEES, SUB COMMITTEES AND ADVISORY PANELS; APPOINTMENT OF CHAIRMEN AND VICE CHAIRMEN**

The Council considered a report seeking approval of the allocation of seats on Committees and Advisory Panels; the appointments to Committees and Advisory Panels and the appointment of Chairmen and Vice-Chairmen for the 2019/20 Municipal Year.

Following consideration, it was resolved:

**That the Council:**

- (1) Noted that for the purposes of Regulations made under the Local Government and Housing Act 1989, Members of the Council had formed themselves into Political Groups with the numbers of Members as shown in the report, and that under those Regulations, the sizes of the Groups were used as the basis for determining Group entitlements to seats on relevant Committees, and agreed the allocation of seats as set out in paragraphs 3 and 4 of the report in order to comply with the political balance regulations requiring seats to be allocated proportionately to the political groups represented on Council;**
- (2) To allocate seats on the Committees and Advisory Panels in accordance with the wishes of the political groups and appoint Chairmen and Vice Chairmen in light of the nominations received as set out below:**

**Planning Committee (13):** Clive Woodbridge (**Chairman**), Monica Coleman (**Vice Chairman**), Nigel Collin, Lucie Dallen, Neil Dallen, Previn Jagutpal, Colin Keane, Jan Mason, Deborah Monksfield, Steven McCormick, Peter O'Donovan, David Reeve, Humphrey Reynolds.

**Community and Wellbeing Committee (10):** Barry Nash (**Chairman**), Hannah Dalton (**Vice Chairman**), Kate Chinn, Christine Cleveland, Bernice Froud, Luke Giles, Christine Howells, Julie Morris, Phil Neale, Peter Webb.

**Environment & Safe Communities Committee (10):** Neil Dallen (**Chairman**), Alex Coley (**Vice Chairman**), Steve Bridger, Lucie Dallen, Chris Frost, Rob Geleit, Steven McCormick, Julie Morris, Peter O'Donovan, Chris Webb.

**Licensing and Planning Policy Committee (10):** David Reeve (**Chairman**), Clive Woodbridge (**Vice Chairman**), Monica Coleman, Lucie Dallen, Neil Dallen, Chris Frost, Liz Frost, Rob Geleit, Julie Morris, Humphrey Reynolds.

**Licensing Sub Committee Pool:** Neil Dallen, Rob Geleit, Previn Jagutpal, Julie Morris, Phil Neale, Peter O'Donovan, David Reeve, Humphrey Reynolds.

**Strategy and Resources Committee (10):** Eber Kington (**Chairman**), Clive Smitheram (**Vice Chairman**), Arthur Abdulin, Steve Bridger, Kate Chinn, Nigel Collin, Hannah Dalton, David Gulland, Colin Keane, Barry Nash.

**Shareholder Sub-Committee:** Membership of the Shareholder Sub-Committee is appointed by the Strategy and Resources Committee.

**Audit, Crime & Disorder and Scrutiny Committee (10):** Steve Bridger (**Chairman**), Alex Coley (**Vice Chairman**), Nigel Collin, Liz Frost, Rob Geleit, Steven McCormick, David Gulland, Phil Neale, Humphrey Reynolds, Alan Sursham.

**Standards Committee (9):** Liz Frost (**Chairman**), Hannah Dalton (**Vice Chairman**), Kate Chinn, Robert Foote, Eber Kington, David Reeve, Guy Robbins, Chris Webb, Peter Webb.

**Financial Policy Panel (8):** Eber Kington (**Chairman**), Kate Chinn, Nigel Colin, Neil Dallen, David Gulland, Colin Keane, Barry Nash, Clive Smitheram.

**Health Liaison Panel (7):** Liz Frost (**Chairman**), Christine Cleveland, Nigel Collin, Hannah Dalton, Bernice Froud, Deborah Monksfield, Guy Robbins.

**Human Resources Panel (6):** Peter Webb (**Chairman**), Christine Cleveland, Alex Coley, Robert Foote, Colin Keane, Guy Robbins.

**Nonsuch Park Joint Management Committee (3):** Kate Chinn, Colin Keane, David Reeve.

**Surrey Police and Crime Panel (1):** David Reeve

*Councillor Bernie Muir requested that the Minutes record that she voted in opposition to these resolutions.*

**10 REPRESENTATION ON EXTERNAL BODIES AND NOMINATIONS TO EXTERNAL BODIES AS A REPRESENTATIVE OF THE SURREY LEADERS' GROUP**

The Council received a report seeking appointments to representation on external bodies and nominations to external bodies as a representative of the Surrey Leaders' Group.

Following consideration, it was resolved:

**That the Council:**

**(1) Appointed representatives to the external bodies as follows:**





<b>Body on which Represented</b>	<b>Responsible Policy Committee</b>	<b>No of Reps</b>	<b>Proposed Representative (s)</b>
<b>(Term of Office 4 years, 2019 - 2023)</b>			Councillor Bernice Froud  Councillor Jan Mason  Councillor Steven McCormick  Councillor Clive Woodbridge
Epsom and Walton Downs Consultative Committee	C & W	1	Councillor Steven McCormick
Epsom and Walton Downs Training Grounds Management Board	C & W	2	Councillor Neil Dallen
Ewell Parochial Trusts	C & W	3	Councillor Humphrey Reynolds  Councillor Clive Woodbridge
Friends of Epsom and Ewell Parks	C & W	1	Steven McCormick
Local Government Association	S & R	1	Councillor Clive Woodbridge
South East England Councils (SEEC)	S & R	1 +Sub	Councillor Clive Woodbridge  Councillor Clive Smitheram
Central Surrey Community Action (formerly Voluntary Action Mid-Surrey)	C & W	1	Councillor Peter Webb

**(2) Appointed the Member Champions listed below:**

	<b>Role</b>	<b>Champion (s)</b>
Armed Forces	To raise awareness of the profile and needs of the Armed Forces community (serving personnel, both regular and reserve, their families and veterans), within the Council and the Borough with particular reference to the Council's obligations undertaken through the Armed Forces Covenant and the Community Covenant.	Councillor Steven McCormick
Mental Health	To increase awareness of mental health in the borough and to promote good mental wellbeing.	Councillor Hannah Dalton
Cycling	To increase awareness of the benefits of cycling and promote cycling in the interests residents, visitors and business users in the Borough.	Councillor Steven McCormick  Councillor Previn Jagutpal

- (3) Noted that the appointment of Borough members who were nominated as substitutes on Surrey County Council's Local Committee would be subject to a decision by the Local Committee in June as to whether it wished to have substitute members;**
- (4) Delegated to the Chief Executive, in consultation with the Chairman of the Strategy and Resources Committee, the nomination of a councillor to the vacancy advised by the Surrey Leaders' Group should more than one candidate be put forward in relation to the particular vacancy;**
- (5) Noted the various Officer/Member Working Groups appointed by Committees or inter-authority partnerships upon which the Council has representation, as detailed below:**

<b>Body on which Represented</b>	<b>Responsible Policy Committee</b>	<b>No of Reps</b>	<b>Proposed Representative (s)</b>
Capital Member Group	S & R	5	To be appointed by Strategy and Resources

<b>Body on which Represented</b>	<b>Responsible Policy Committee</b>	<b>No of Reps</b>	<b>Proposed Representative (s)</b>
			Committee
Investment Property Group	S & R	2	Chairman and Vice Chairman of Strategy and Resources Committee
CIL Panel	S & R	3 + sub	To be appointed by Strategy and Resources Committee
Car Park Working Group	E & SC	5	To be appointed by the Environment & Safe Communities Committee
Surrey Environment Partnership (formerly Surrey Waste Partnership)	E & SC	1	Chairman of Environment & Safe Communities Committee

#### 11 CALENDAR OF MEETINGS 2019-2020

The Council received a report requesting it to approve a programme of ordinary meetings of the Council for the year.

Following consideration, it was resolved:

- (1) That the Council approved the programme of ordinary meetings for the year.**

The meeting began at 7.00 pm, ended at 8.25 pm and was adjourned between 7:36 pm – 7:46 pm and 8:12 pm - 8:22 pm.

COUNCILLOR JOHN BECKETT  
MAYOR

## APPOINTMENTS TO LICENSING PANEL

<b>Head of Service/Contact:</b>	Amardip Healy, Chief Legal Officer
<b>Urgent Decision?(yes/no)</b>	No
<b>If yes, reason urgent decision required:</b>	
<b>Annexes/Appendices (attached):</b>	
<b>Other available papers (not attached):</b>	Report to Council, 21 May 2019, Constitution of, Allocation of seats and appointment of Committees, Sub Committees and Advisory Panels; Appointment of Chairman and Vice Chairmen

### Report summary

To seek approval to further appointment of members to the Licensing Panel.

### Recommendation (s)

#### That Council

- (1) **Appoints the following additional members to the Licensing Panel: Councillors Liz Frost and Clive Woodbridge**

#### 1 Implications for the Council's Key Priorities, Service Plans and Sustainable Community Strategy

- 1.1 There are no direct implications for this report.

#### 2 Background

- 2.1 At its meeting on the 21 May 2019, Council allocated seats on Committees, Sub Committees, and Advisory Panels.
- 2.2 The following Members were appointed to the Licensing Panel: Councillors Neil Dallen\*, Rob Geleit\*, Previn Jagutpal, Julie Morris\*, Phil Neal, Peter O'Donovan, David Reeve\*, Humphrey Reynolds\*.

- 2.3 However, the nomination to the Licensing Panel from members appointed to the Licensing and Planning Policy, resulted in the pool of those being able to deal with liquor licensing matters being too small.
- 2.4 At present there are only 4 members that permitted to sit on the Licensing Hearing Sub Committee (shown marked with an \* in para 2.2). The availability of members is subject to a number of constraints. Licensing Sub Committee meetings occur during the day, and only members who have had specialist licensing training are able to sit on these Sub Committees.
- 2.5 At present not all those in the Licensing Panel have attended the training sessions and as such are not able to sit on any sub committees. This presents a risk, particularly as one member of the Panel is a Town Ward Member, where most of the contentious liquor applications requiring a hearing arise. In effect this leaves only three Members available for all licensing hearings sub committees related to Town Ward.
- 2.6 This risk can be mitigated by adding additional members from Licensing & Planning Policy to the Licensing Panel.

### **3 Proposals**

- 3.1 Two members, Councillors Liz Frost and Clive Woodbridge have been nominated to be added to the Panel. Both have had training to sit on licensing matters.

### **4 Financial and Manpower Implications**

- 4.1 None
- 4.2 **Chief Finance Officer's comments:** none arising from the contents of this report.

### **5 Legal Implications (including implications for matters relating to equality)**

- 5.1 Section 6 of the Licensing Act 2003 requires each authority to set up a licensing committee of no less than 10 and no more than 15 Members. Section 9 of the Act provides for the Licensing Committee to set up sub committees of 3 members of the Committee to determine matters set out by Section 10 of the Act.
- 5.2 The Council replaced its Licensing Committee with a joint planning and licensing committee, however, it set up a licensing panel to deal with any licensing applications which needed determination. Although general licensing matters can be dealt with by any member of the Council, only those matters required to be determined under the Licensing Act can be determined by those members who sit on Licensing & Planning Policy, since this committee sits as the Licensing Committee.

5.3 Following changes to Part 3 the Constitution last year, two licensing sub committees were set up to ensure the arrangements reflected the requirements of the legislation.

5.4 **Monitoring Officer's comments:** none arising from the contents of this report, but further changes to the set up and make of the Licensing Panel will be considered in the next revision of the Constitution.

## **6 Sustainability Policy and Community Safety Implications**

6.1 None

## **7 Partnerships**

7.1 None

## **8 Risk Assessment**

8.1 To manage the risk of ensuring there are sufficient members available to sit on a Licensing Hearing Sub Committee, it is important to widen the panel from where members can be drawn.

## **9 Conclusion and Recommendations**

9.1 To mitigate the risk of not being able to form a Licensing Hearings Sub Committee, the appointment of further members from Licensing & Planning Policy Committee to the Licensing Panel is recommended.

**Ward(s) Affected:** (All Wards);

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## NOTICES OF MOTION

**Head of Service/Contact:** Amardip Healy, Chief Legal Officer  
**Annexes/Appendices (attached):** **Annex 1:** Motion 1: Climate Change Emergency  
**Annex 2:** Motion 2: Polling Stations  
**Annex 3:** Motion 3: Climate Emergency  
**Annex 4:** Motions flowchart

**Other available papers (not attached):**

### Report summary

This report sets out notices of motions ruled in order by the Mayor in consultation with the Chief Legal Officer.

### Recommendation (s)

**(1) To consider any notices of motions in accordance with Standing Orders.**

## **1 Implications for the Council's Key Priorities, Service Plans and Sustainable Community Strategy**

1.1 Good Corporate Governance underpins all the Council's activities.

## **2 Background**

2.1 The rules regarding the submission of motions to Council are set out in Part 4 of the Council's Constitution (Rules of Procedure)

2.2 Notices of Motions must be given in writing and delivered to the Chief Legal Officer by no later than noon on the tenth clear working day before the date of the meeting at which it is intended to be considered.

2.3 All motions must be relevant to some matter on which the Council has powers or duties, or which affects the Borough.

2.4 If notice is given of any motion which in the opinion of the Mayor, following consultation with the Chief Legal Officer, is out of order it shall not be accepted and placed on the Agenda.

### 3 Motions

- 3.1 The process for dealing with Motions is set out in part 4 of the Council's Constitution.

#### Motion 1: "Climate Change Emergency"

- 3.2 The first Motion is the entitled "Climate Change Emergency" and is proposed by Councillor Hannah Dalton and Seconded by Councillor Kate Chinn. A copy of the Motion is included at **Annex 1**. The relevant Committee is Environment & Safe Communities, the Chair of which is Councillor Neil Dallen.

#### Motion 2: "Polling Stations"

- 3.3 The second Motion is the entitled "Polling Stations" and is proposed by Councillor David Gulland and Seconded by Councillor Eber Kington. A copy of the Motion is included at **Annex 2**. The relevant Committee is Strategy & Resources, the Chair of which is Councillor Eber Kington.

#### Motion 3: "Climate Emergency"

- 3.4 The third Motion is the entitled "Climate Emergency" and is proposed by Councillor David Gulland and Seconded by Councillor Julie Morris. A copy of the Motion is included at **Annex 3**. The Motion lists the relevant Committees as Strategy & Resources, Environment & Safe Communities and Community and Wellbeing, the Chairmen of which are Councillors Eber Kington, Neil Dallen and Barry Nash.

### 4 Procedure for debate

- 4.1 The process and procedure for debate is set out in Part 4 of the Constitution. A summary process flowchart for dealing with Motions and amendments is attached at **Annex 4**.

### 5 Financial and Manpower Implications

- 5.1 Implications are not provided on Motions
- 5.2 **Chief Finance Officer's comments:** not applicable

### 6 Legal Implications (including implications for matters relating to equality)

- 6.1 Implications are not provided on Motions
- 6.2 **Monitoring Officer's comments:** not applicable

### 7 Sustainability Policy and Community Safety Implications

- 7.1 No comment for the purposes of this report.

**8 Partnerships**

8.1 No comment for the purposes of this report.

**9 Risk Assessment**

9.1 No comment for the purposes of this report.

**10 Conclusion and Recommendations**

10.1 The Council is asked to consider the three motions which have been brought.

**Ward(s) Affected:** (All Wards);

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### Motions to Council Request Form

<b>Proposed Title of Motion</b>	Climate change emergency
<b>Proposer</b>	Hannah Dalton
<b>Seconder</b>	Kate Chinn
<b>Motion</b>  Set out motion in full	<p><b>Council Motion</b></p> <p>This Council notes that the UK Parliament recently declared a climate change emergency and recognises the importance of continuing to respond to the environmental concerns highlighted by the on-going global and national debate.</p> <p>Epsom and Ewell Council recognises the serious and accelerating changes to the world caused by climate change, as well as the importance of responding to these concerns.</p> <p>This Council also acknowledges:</p> <ul style="list-style-type: none"> <li>• That bold climate action can deliver local social and economic benefits in terms of new jobs, economic savings and sustainable livelihood opportunities, as well as improved wellbeing</li> <li>• That individuals cannot be expected to make sufficient carbon emissions reductions on their own and that society needs to change its laws, taxation and infrastructure</li> </ul>

	<p>to make low carbon living easier and enable behavioural change</p> <p>Mindful of the role that local authorities can have in combatting climate change this Council notes that:</p> <ul style="list-style-type: none"> <li>• Epsom &amp; Ewell Borough Council, along with other local and regional authorities, has a role in contributing towards the achievement of national, legally binding targets</li> <li>• Epsom &amp; Ewell Borough Council has already started a journey when it comes to addressing the issue of climate breakdown through: carrying out its Green Infrastructure Study (2013), active support of local biodiversity and land management policies which help to mitigate the adverse impacts of climate change; introduction of Simply Weekly which has increased Borough recycling; supporting the successful bid for step-free access at Stoneleigh Station which it hopes will reduce car journeys and harmful CO2 emissions.</li> </ul> <p>This Council therefore agrees:</p> <ol style="list-style-type: none"> <li>1. To establish its own climate change action plan, with targets to cut its environmental impact and steps to become carbon neutral</li> <li>2. To ensure that the plan is provided to the Environment and Safe Communities Committee and subsequently ratified by Full Council within the next 6 months</li> <li>3. That regular updates on progress against the ratified plan are brought to the Environment and Safe Communities committee and provided annually to Full Council</li> <li>4. To work with our partners across the Borough on environmental issues where that will help us individually and collectively to meet our targets</li> </ol>
<p><b>Relevant Committee(s) Motion would relate to</b></p>	<p>Environment and Safe Communities</p>

<b>Name of the Chairman of such Committee</b>	Neil Dallen

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### Motions to Council Request Form

Please complete all boxes	
<b>Proposed Title of Motion</b>	Polling Stations
<b>Proposer</b>	David Gulland
<b>Seconder</b>	Eber Kington
<b>Motion</b>  Set out motion in full	This Council agrees that it will no longer use any schools that, in order to act as a polling station, would have to close for the day. It will provide polling districts which have been accustomed to using such schools with alternative polling stations as near as possible to that polling district.
<b>Relevant Committee(s) Motion would relate to</b>	S&R
<b>Name of the Chairman of such Committee</b>	Eber Kington

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### Motions to Council Request Form

Please complete all boxes	
<b>Proposed Title of Motion</b>	Climate Emergency
<b>Proposer</b>	David Gulland
<b>Seconder</b>	Julie Morris
<p><b>Motion</b></p> <p>Set out motion in full</p>	<p>Council recognises that:</p> <ol style="list-style-type: none"> <li>1. The consequences of global temperatures rising above 1.5 degree Celsius are so severe that preventing this from happening must be humanity's number one priority.</li> <li>2. All governments (national, regional and local) have a duty to limit the negative impacts of an increasingly erratic climate and biodiversity loss. Local authorities that recognise this should not wait for the national government to change its policies.</li> <li>3. It is important that all organisations commit to carbon neutrality, as soon as possible.</li> <li>4. Epsom &amp; Ewell Borough Council should play a role in tackling this emergency.</li> <li>5. Bold action to mitigate changes in climate can deliver economic benefits, for example new jobs, savings and market opportunities, as well as improved personal, social and environmental well- being, for people locally and world-wide.</li> </ol> <p>Council therefore resolves to:</p> <ol style="list-style-type: none"> <li>1. Declare a Climate Emergency.</li> <li>2. Pledge to make Epsom &amp; Ewell Borough Council and its contractors carbon neutral by 2030, or earlier if possible, taking into account both production and consumption emissions.</li> </ol>

	<ol style="list-style-type: none"> <li>3. Lobby Surrey County Council and the Government to provide resources that will make possible the 2030 target date set by scientists for total carbon neutrality.</li> <li>4. Work cross-party within Epsom &amp; Ewell Borough Council, and with neighbouring Councils, local businesses, land owners, community organisations and residents to make a positively beneficial impact on the environment and biodiversity in the Borough.</li> <li>5. Place climate change on agendas to be discussed at appropriate Policy and other committees - to build strategies and action plans with timescales.</li> <li>6. Report actions undertaken to address this emergency to Council twice a year and inform Council of planned actions for the next period.</li> <li>7. Use these actions to help create jobs and a stronger community, along with increased well-being and a sustainable future.</li> </ol>
<p><b>Relevant Committee(s) Motion would relate to</b></p>	<p>Strategy and Resources; Environment and Safe Communities; Community and Wellbeing;</p>
<p><b>Name of the Chairman of such Committee</b></p>	<p>Eber Kington; Neil Dallen; Barry Nash.</p>

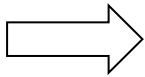
## Motions Flowchart

### 1. Recommendations from Committees

(each recommendation arising out of a Committee's minutes deemed a separate motion. The Chairman of the Committee or in their absence any other member can move. Each recommendation is open to debate).

### 2. Process for all Motions including Recommendations from Committees – FCR 16.9

<b>Mover of motion</b> to move his /her motion and speak	<b>7 mins</b>
<b>Secunder to motion</b> to speak (or can reserve the right to speak later, <u>but must speak before relevant Committee Chairman</u> )	<b>5 mins</b>
<b>Any other Member</b> who wishes to speak in the debate (except mover of original motion or relevant Chairman)	<b>3 mins</b>
<b>Secunder must have spoken</b>	
<b>Committee Chairman</b> to reply to motion	<b>5 mins</b>
<b>Summing up by original mover</b> of the motion (if not chairman)	<b>5 mins</b>



**Proceed to the vote on the motion**

### 3. Process for Amendments (request amendments to be in writing) – FCR 16.9

<b>Mover of amendment</b> moves amendment and identifies seconder and speaks to the amendment	<b>5 mins</b>
<b>Secunder of amendment</b> to speak (or can reserve the right to speak later, <u>but must speak before relevant Committee Chairman</u> )	<b>3 mins</b>
<b>Any other Member</b> who wishes to speak in the debate (except mover of original motion or relevant Chairman)	<b>3 mins</b>
<b>Secunder must have spoken</b>	
<b>Committee Chairman</b> to reply to reply	<b>5 mins</b>
<b>Mover of the original motion</b> may reply to the amendment	<b>3 mins</b>



**Proceed to the vote on the amendment**

**If the amendment is agreed it then becomes the substantive motion before the Council, which the Mayor will read out to confirm. The motion will then be debated in accordance with 2 above.**

**Any further amendments** on the same item to be moved and dealt with as above

- Members when speaking shall stand and address the Mayor.
- When Points of Order and Personal Explanation are being raised, all other members will remain.
- Only one member shall speak at any one time. All other members shall remain seated, unless rising to make a point of order/personal explanation.
- If a member stands to raise a point of order or point of personal explanation, the Member shall be heard immediately, and any member then speaking shall give way.

**Points of Order – FCR 16.4**

- A Member may raise a point of order at any time.
- The Mayor will hear them immediately.
- A point of order may only relate to an alleged breach of Standing Orders or the law.
- The Member must identify the Standing Order or rule of law being breached before the Member sets out their reasoning in which he/she considers it has been broken.
- The ruling of the Mayor on a point of order will be final.

**Personal Explanation – FCR 16.5**

- A Member may make a personal explanation at any time.
- A personal explanation may only relate to some material part of the earlier speech by the member (made at the meeting), which may appear to have been misunderstood in the present debate.
- The member raising the point shall specify what the Member said earlier and how they feel this has been misunderstood.
- The ruling of the Mayor on the admissibility of a personal explanation will be final.